

Posting: *Vacancy Announcement*
Position Title: Bus Monitor
Start Date: 2023-2024 School Year
Immediate Supervisor: Transportation Supervisor
Pay Scale Level: Salary Class D
Days: 180

Minimum Qualifications/Requirements:

- Minimum of High School Diploma preferred.
- Successfully complete the Basic Skills tests.

Essential Duties:

- Create a positive educational environment for students on the bus.
- Ensure safety of students during boarding and exiting the bus.
- Ensure students are following the District COVID safety protocols.
- Ensure that all child passengers are in appropriate safety restraint systems and seatbelts, when applicable.
- Operate lift and secure wheelchairs in tie-down systems.
- Assist the driver in maintaining safety on the bus in route and while the bus is parked at bus stops.
- Prepare for and assist with emergency evacuations. Handle emergency situations calmly and quickly.
- Report incidents that affect the safety of students.
- Other duties may be assigned as needed.

This job description is intended to serve as a summary of the primary responsibilities and qualifications for this position. It is not intended as inclusive of all duties an individual may be asked to perform while in this position or of all qualifications that may be required now or in the future.

Application Deadline: Open until filled*

**Please note that the application deadline date is for the convenience of the District.
We reserve the right to extend the deadline.*

Application Procedure:

All interested persons should submit an application, resume and complete credential packet **online** at www.applitrack.com/florence/onlineapp or complete the classified application.
In-District employees should apply online through the “Internal” section.

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Florence School District Three is an Equal Opportunity Employer